

**MINE HILL TOWNSHIP BOARD OF EDUCATION  
MINUTES  
REGULAR MEETING  
July 28, 2014**

**1. Call to Order**

**2. Statement of Compliance**

In compliance with the Open Public meetings Act, Public Law 1975, Chapter 231, adequate notice of the date, time and location for this meeting has been properly advertised in the Daily Record on July 15, 2014 and copies of the agenda have been posted on the district web site and locations designated by the Board, and mailed to the clerk of the Township of Mine Hill.

**3. Roll Call**

<b>Jill Del Rio</b>	<b>Yes</b>	<b>Bridget Mauro</b>	<b>Yes</b>
<b>Joseph Heredia</b>	<b>Yes</b>	<b>Gary Tillett</b>	<b>Yes</b>
<b>Patricia Hernandez</b>	<b>Yes</b>	<b>Mary Jo Walilko</b>	<b>Yes</b>
<b>Denise Jiménez-Arias</b>	<b>Yes</b>		

**4. Executive Session**

On the motion of Mary Jo Walilko and seconded by Gary Tillett at 5:40 PM, the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) **pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege**
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**Note: This closed session will include items in categories(s) 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.**

**5. Return to Regular Session**

On the motion of Mary Jo Walilko and seconded by Denise Jimenez-Arias at 6:00 PM, the Board returns to the regular session meeting.

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

**6. Flag Salute**

**7. Approval of Minutes**

- a. RESOLVED, the Board of Education approves the closed session **minutes** of the meeting held on **June 24, 2014**.
- b. RESOLVED, the Board of Education approves the **minutes** of the meeting held on **June 24, 2014**.

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
Tabled 7a	Yes	Yes	Yes	Yes	Yes	Yes	Yes
7b	Yes	Yes	Yes	Yes	Yes	Yes	Yes

**8. Correspondence** – Ms. Walilko read the letter from Mayor Sam Morris regarding the need for a formal Shared Service Agreement between Mine Hill Township Board of Education and Mine Hill Township for lawn care and snow removal.

**9. Interim Superintendent’s Report** – Dr. Calabro reported on the eCivis Grant system and indicated that she has been reviewing the grants in the system and forwarding to teachers and staff any grant that may be a possibility for the district. Ms. Hernandez noted that Dr. Calabro should track how many she finds, who she forwards grants to, how many were applied for and how many were awarded.

**10. Presentation / Reports**

**11. Business Administrator’s Report**

- Refund from MEIG for under claims for 2013-14 of \$6,276

**12. Public Discussion**

None

**13. FINANCE** *Bridget Mauro, Gary Tillett, Mary Jo Walilko*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **payment of bills from the General Operating Account**, in the amount of \$930,305.60, plus \$337,325.23 for the June, 2014 payrolls (including gross payrolls, benefits, the state and district's share of FICA and district share of DCRP pension); and

BE IT FURTHER RESOLVED, that the Board of Education approves the payment of bills from other funds as delineated below:

Food Service Fund	\$6,553.43
Unemployment Trust Fund (SUI Account)	\$ 0.00
Student Activity Fund (Canfield School Account)	\$6,645.22

- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **appropriation transfers for the month of June**, which is attached and made part of this resolution by reference.
- c. WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and that the financial reports for the month of **June 30, 2014** are in agreement;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education accepts the **Board Secretary and Treasurer Reports** above referenced reports and certifications subject to reconciliation of the secretary's report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting; and be it

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary's and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- d. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **contract for OT services for the 2014-2015 School year with Stephanie Pavese** at the rate of \$75.00 per hour, up to 14 hours per week.
- e. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **contract for PT services for the 2014-2015 School year with Elissa Rael** at the rate of \$75.00 per hour, up to 4 hours per week.
- f. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **contract for Behavioral services for the 2014-2015 school year with Lori Sernio** at the rate of \$95.00 per hour for consultation and \$1,425 for functional behavioral assessment, on an as needed basis.

- g. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the renewal contract for **substitute nursing services provided by BAYADA Pediatrics**, Morris Plains for the 2014-2015 school year at the rate of \$54.50 per hour for RN services and \$44.50 per hour for LPN services, in accordance with the contract which shall remain on file in the business office.
- h. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **Bid Purchasing contract between the Middlesex Regional Educational Services Commission (MRESC) and the Mine Hill Township Board of Education** for 2014-2015 school year, which is made part of this resolution by reference and recommends authorizing the Business Administrator to execute the contract with an agreement to pay 4% of the participation fee.
- i. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **Bid Purchasing contract between the Cooperative Pricing System Educational Services Commission of Morris County and the Mine Hill Township Board of Education** for 2014-2015 school year, which is made part of this resolution by reference, and recommends authorizing the Business Administrator to execute the contract in the amount of \$2,700.
- j. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the attached, **“Addendum To Agreement” with Maschio’s Food Services, Inc., the district’s Food Service Management Company** for the 2014-2015 school year, including;
- Management Fee: The Local Education Agency shall pay Maschio’s an annual management fee in the amount of \$6,759.00. The management fee shall be payable in monthly installments of \$675.90 per month commencing on September 1, 2014 and ending on June 30, 2015.
  - Guarantee No Cost/Breakeven – Maschio’s guarantees a no cost or breakeven food service operation, including the management fee. In the event that the program costs exceed total revenues (from all sources), Mashio’s shall be responsible for any losses (shortfalls) incurred with the **CONDITIONS AS INCLUDED IN THE ADDENDUM TO AGREEMENT**.
- The “Addendum to Agreement” shall remain on file in the business office and is made a part of the official minutes of the meeting.
- k. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the contract for **professional services provided by Life’s Passion Business Support Services**, for professional services rendered from July 1, 2014 through August 30, 2014 not to exceed \$4,000.00.

- l. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **the agreement between the Mine Hill Township Board of Education and the Morris County Educational Services Commission for Health and Environmental Safety for the 2014-2015 school year**, and is made part of this resolution by reference in accordance with the contract which shall remain on file in the business office.
- m. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **the Mine Hill Township Board of Education to join the Hunterdon County Educational Services Commission Purchasing Co-op**, award of the Commercial Floor Covering & Installation. This bid allows for the purchase and installation of flooring products as well as purchase of products and service vendors as follows:

- HVAC Services – Core Mechanical and MBT Contracting
- Electrical Services – Oak Ridge Electric, A&K Contracting and Facility Solutions Group
- Plumbing Services – Robert Griggs Plumbing & Heating and DuMont Mechanical
- Boiler Inspection-Cleaning & Repair – Manhattan Welding and Mechanical Preservation Assoc.
- Paining Services – KBD
- General Construction Repairs & Carpentry – KBD
- Pest Control Services – Alliance Commercial Pest Control
- Locksmith Services & Related Products – Huber Locksmiths
- Fire Alarm Systems – Allied Fire & Safety
- Fire Sprinkler Systems - Allied Fire & Safety
- Dry Chemical/Kitchen Suppression Systems – Allied Fire & Safety
- Halon Fire Suppression Systems – Allied Fire & Safety
- Portable Fire Extinguisher Inspection & Servicing – Campbell Fire Protection and Fire & Security Technologies (FAST)

- n. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves that the Mine Hill Township School will waive/excuse **Lakeland-Andover School from applying for and receive funding from the NJ Child Nutrition Program, but allows Lakeland-Andover School to provide breakfast and lunch** to all students from Mine Hill Township School in accordance with NJAC 6A:23-4(a)ii and iii for the 2014-2015 school year.
- o. WHEREAS, per N.J.A.C 6:A:23A-14.1(h)1 the District at any time may withdraw funds from capital reserve by Board resolution to the line item in capital outlay (12.000.400.780.00.550 – Infrastructure-HVAC) major account/fund to fund the local share less excess cost of a school facilities project;

WHEREAS, it has been determined that a new air conditioning unit is necessary to regulate the temperature in the IT server room in order to protect the equipment and data for the district located in that room:

RESOLVED, by recommendation of the Interim Superintendent that the funds needed to purchase this unit and related installation be transferred in the amount of \$13,776.65 plus electrical (TBD) including an allowance of 10%;

BE IT FURTHER RESOLVED, by recommendation of the Interim Superintendent, that the board approve the **In-Line Inc. proposal** of \$13,776.65 through the MRESC Bid #12/13-81 for the purchase and installation plus electrical (TBD) including an allowance of 10%.

- p. WHEREAS, cyber-crime is a new and costly exposure to many corporate and governmental and private entities;

WHEREAS, the cost to remedy cyber-crimes is costly and cannot be anticipated nor budgeted;

RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **Cyber Liability Insurance** with a premium cost of \$1,738 as part of the **Morris Essex Insurance Group**.

- q. RESOLVED, that the Board of Education accepts the submission and approval of the **IDEA 2014-2015 Grant** for the amount of:

- Basic - \$129,122
- Preschool - \$3,399

- r. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and accepts the **NCLB Grant for 2014-2015 school year** as listed below:

<u>NCLB</u>	
Title I A	\$83,962.00
Title II	\$ 6,554.00
Title III	\$ 511.00
TOTAL	\$91,027.00

- s. WHEREAS, Tri-State LED (MRESC12/13-34; Co-op #65MCESCCPS) was awarded the contract to retrofit LED lighting throughout the Canfield Avenue School for the amount of \$184,189.27;

WHEREAS, **Tri-State LED** has subcontracted the electrical services portion to **MTB Electric, LLC** who is also a MRESC vendor for \$59,545.17;

WHEREAS, during further review of all of the lighting fixtures it was determined that in the older wing of the school the lighting fixtures were not at current standards and it is recommended that they be replaced with new fixtures at \$21,600 (120 @ \$180 per unit cost) and installation from MTB Electric, LLC at \$6,254.83;

RESOLVED, that through recommendation of the Interim Superintendent and the Business Administrator the Board approves the additional cost of **Tri-State LED** of \$21,600 and installation electrical services of \$6,254.83 to **MTB Electric, LLC**.

- t. WHEREAS, there are incentives for T12 replacements and retrofits from **NJ SmartStart Buildings /New Jersey's Clean Energy Program**;

RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and the Business Administrator to submit the Prescriptive Lighting Application to the New Jersey Smart Start Buildings/New Jersey's Clean Energy Program.

**14. CURRICULUM / INSTRUCTION**

*Jill Del Rio, Denise Jiménez-Arias, Mary Jo Walilko*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **Travel, Conferences and Workshops** listed below:

Date(s)	Employee	Conference/Workshop Location	Registration	Travel Expense	Total Expense
7/17/14	Adam Zygmunt	Student & Staff Right & Responsibility Parsippany, NJ	--0--	\$5.02	\$5.02
7/29/14	Adam Zygmunt	Improving Teacher Practice Rockaway, NJ	--0--	\$3.97	\$3.97
8/11/14	Adam Zygmunt	SGO : From Compliance to Quality New Providence	--0--	\$14.01	\$14.01
9/19/14	Lauren Snarski	Effectively Addressing Sexual Behaviors and Problems with Children & Youth Morristown, NJ	\$40.00	\$8.06	\$48.06
9/19/14	Noreen Vetter	Effectively Addressing Sexual Behaviors and Problems with Children & Youth Morristown, NJ	\$40.00	--0--	\$40.00

- b. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the tuition amount of \$900.00 for SID #: 6856508144, for the **2014 Extended School Year out of district placement** at Dover High School, which was approved at the June 9, 2014 board meeting.

- c. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **2014-2015 school year Out-of-District placements** for special needs students:

SID #	School	Tuition	Dates	Aides and/or Services
8661894334	Wharton PRIDE	\$30,817.00	9/4/14-6/16/15	Related services and classroom aide included-personal aide cost to be decided
8037110844	Wharton PRIDE	\$30,817.00	9/4/14-6/16/15	Related services and classroom aide included; personal aide cost to be determined
4108640816	Rockaway MD program	\$33,044.00*	9/4/14-6/23/15	Shared aide - \$8,416.17*
2336475454	Hunterdon Learning Center	\$43,200.00	9/4/14-6/15/15	N/A
4729288387	Hunterdon Learning Center	\$43,200.00	9/4/14-6/15/15	N/A
9796136628	Hunterdon Learning Center	\$43,200.00	9/4/14-6/15/15	N/A
5289292688	The Children's Institute	\$56,025.45	9/4/14-6/25/15	Aide - \$22,875.00 OT -\$110.00/week PT - \$55.00/week

9637750160	Regional Day School	\$61,207.00*	9/3/14-6/24/15	Services included; \$1,881 for additional services*
4234052979	Lakeview School	\$77,911.20	9/4/14-6/18/15	Services by Commission for the Blind \$1,800.00
3813011040	Roxbury High School	\$57,000.00	9/4/14-6/30/15	included
7052637818	Celebrate the Children	\$65,907.00	9/4/14-6/23/15	included
6619824750	New Beginnings	\$53,031.60	9/08/14-6/26/15	Aide \$29,700.00 Related services included
1705412075	The Craig School	\$44,670.00	9/3/14-6/19/15	N/A
3206091314	Developmental Learning Center, Warren	**	9/3/14-6/11/15	**Personal Aide costs TBD Behaviorist services 5.5 hours per week at \$75.00 per hour
4102586012	Kinnelon High School	\$18,320.00*	9/4/14-6/19/15	N/A
7742648547	Kinnelon High School	\$18,320.00*	9/4/14-6/19/15	N/A
1515495106	Ironia Elementary School	\$25,099.00	9/4/14-9/18/15	*Related services TBD
3989061381	Lakeland Andover School	\$295.00/day up to 180 days*	9/2/14-6/17/15	N/A
3989061381	Daytop Preparatory School	\$130.00/day**	To be determined	N/A
2651534327	The Calais School	\$66,150.00	7/1/14-6/30/15	N/A

\*Indicates verbal confirmation of tuition or related services charges; no contract received yet

\*\*Indicates no contract or verbal confirmation of tuition or related service charges received yet

- d. The Interim Superintendent recommends the approval of services from the **Commission for the Blind and Visually Impaired** for student #: 2874589379 during the 2014-2015 school year, in the amount of \$1,800.00, in accordance with the student's IEP.

**15. OPERATIONS** *Jill Del Rio, Denise Jiménez-Arias, Mary Jo Walilko*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves **Urban Renewal to dispose** of the non-functional, outdated technology equipment at no cost to the district. Approximately 60 computers, 15 CRT monitors, 1 projector and 2 printers.

**16. PERSONNEL** *Bridget Mauro, Gary Tillett, Mary Jo Walilko*

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED, the Board submits to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et. Seq. or N.J.S.A. 18A:6-4.13 et.seq. on the recommendation of the Superintendent.



- a. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the resignation of **Colleen Quinn, Instructional Aide**, effective July 1, 2014.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the appointment of **Jeremiah Miller, substitute custodian**, effective July 7, 2014 at the rate of \$12.00 per hour.
- c. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the appointment of **Angela Sabatino, as Transportation Coordinator**, at a stipend of \$3,800.00 for the 2014-15 school year.
- d. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the appointment of Susan Charlton **as a full-time Educational Media Specialist/Gifted and Talented Teacher**, M.A. +30, Step 6 at an annual salary of \$58,863.00 with benefits for the 2014-15 school year.

**17. POLICY / COMMUNITY AND PUBLIC RELATIONS**

*Joseph Heredia, Patricia Hernandez, Mary Jo*

*Walilko*

- a. RESOLVED, that the Board of Education approves the following **Policies for First Reading:**

<u>Policy #</u>	<u>Policy Title</u>
0141	Board Member Number and Term
0143	Board member Election and Appointment
1581	Victim of Domestic or Sexual Violence Leave (M)
3125	Employment of Teaching Staff Members (M)
3230	Outside Activities
3240	Professional Development for Teachers and School Leaders (M)
4125	Employment of Support Staff Members (M)
4230	Outside Activities
6511	Direct Deposit
8507	Breakfast Offer Versus Serve (OVS)
8508	Lunch Offer Versus Serve (OVS)

- b. RESOLVED, that the Board of Education adopts the following **Mandated Regulations:**

<u>Regulation</u>	<u>Regulation Title</u>
R 3240	Professional Development for Teachers and School Leaders

Motion by Mary Jo Walilko to move all Agenda items 13 through 17 and seconded by Bridget Mauro.

Motion to table items 13.h and 13.i by Joseph Heredia and seconded by Jill Del Rio.

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
Tabled items	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
All Agenda items	Yes	No 13.s Yes on all else	Abstain check #'s 2133 2126 Yes on all else	Abstain check #2130 Yes on all else	Yes	Yes	Abstain check #12122 Yes on all else

**18. BUILDINGS AND GROUNDS** *Bridget Mauro, Gary Tillett, Mary Jo Walilko*  
See weekly updates.

**19. Dover Report** *Joseph Heredia*  
Dover is looking to do away with midterms and finals in lieu of PARCC. They need to convert PARCC scores to a Dover letter grade. They bring in computer experts to do this conversion. Dover has hired a District Director of Guidance to improve college acceptances.

**20. MHEF Report** *Denise Jiménez-Arias, Bridget Mauro*  
None

**21. Old Business**  
None

**22. New Business**  
None

**23. Public Discussion**  
None

**24. Board Retreat: Presenter - Charlene Peterson from New Jersey School Boards**  
**Discussion** – Ms. Peterson discussed the following:

- Board Self-Evaluation
- goal-setting process
- district’s strengths/accomplishments
- district challenges that require continued focus
- status of this past year’s district and board goals
- setting of district goal areas and board goals for the upcoming year
- CSA evaluation compilation

As a result of the above-mentioned process, the district goals and board goals collaboratively developed for 2014 -2015 school year are as follows:

**a. District Goals:**

1. Increase student achievement/performance from last year in the standardized assessment in English Language Arts
2. Improve school climate
3. Access the facilities to determine if they meet the needs of the students
4. Look at alternative funding sources

**b. Board Goals:**

1. Hire a superintendent
2. Continue to improve communication to the community
3. Improve the working atmosphere of the Board using strategies that include training/the pursuance of Board Certification
4. Develop a budget that is under the 2% cap

**25. Executive Session**

On the motion by Mary Jo Walilko seconded by Bridget Mauro at 8:33 PM, the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

*Note: This closed session will include items in categories 1, 5, 7 & 8. It may be adjourned while business is conducted in public then reconvened after public business has been completed.*

**26. Return to Public Session**

On the motion by Mary Jo Walilko seconded by Jill Del Rio at 9:55 PM, the Board returns to the regular session meeting.

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillet	Mary Jo Walilko
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

27. On a motion by Mary Jo Walilko and seconded by Joseph Heredia for a recommendation of the Board of Education to approve a verbal Inter-local/Shared Services Agreement with the Township of Mine Hill for lawn care and snow removal and to purchase lawn care equipment at a cost not to exceed \$10,696.00 and for these funds to be drawn down from the maintenance reserve.

<b>Roll Call Vote</b>	<b>Jill Del Rio</b>	<b>Joseph Heredia</b>	<b>Patricia Hernandez</b>	<b>Denise Jiménez-Arias</b>	<b>Bridget Mauro</b>	<b>Gary Tillett</b>	<b>Mary Jo Walilko</b>
13.u	Yes	Yes	Yes	Yes	Yes	Yes	Yes

**28. Adjournment**

On the motion by Mary Jo Walilko and seconded by Bridget Mauro, the Board adjourns the meeting at 10:10 PM.

Respectfully Submitted,

**Melissa Simmons**  
**Board Secretary**